

Date of meeting Monday, 25th April, 2022
Time 7.00 pm
Venue Astley Room - Castle
Contact Denise French



**NEWCASTLE
UNDER LYME**

BOROUGH COUNCIL

Castle House
Barracks Road
Newcastle-under-Lyme
Staffordshire
ST5 1BL

Audit and Standards Committee

AGENDA

PART 1 – OPEN AGENDA

- 1 APOLOGIES**
- 2 DECLARATIONS OF INTEREST**
To receive Declarations of Interest from Members on items included in the agenda
- 3 MINUTES OF PREVIOUS MEETING** (Pages 3 - 6)
To consider the minutes of the previous meeting(s).
- 4 2021-22 EXTERNAL AUDIT** (Pages 7 - 66)
This item includes supplementary reports.
- 5 INTERNAL AUDIT ANNUAL REPORT 2021/22 AND AUDIT OPINION** (Pages 67 - 82)
- 6 INTERNAL AUDIT PLAN AND CHARTER 2022/23** (Pages 83 - 98)
- 7 CORPORATE FRAUD ARRANGEMENTS** (Pages 99 - 140)
- 8 RISK PROFILES FOR CYBER RISK AND DATA BREACH** (Pages 141 - 174)
- 9 RISK MANAGEMENT POLICY AND STRATEGY 2022/23** (Pages 175 - 218)
- 10 COMMITTEE WORK PLAN 2022/23** (Pages 219 - 220)
- 11 URGENT BUSINESS**
To consider any business which is urgent within the meaning of Section 100B(4) of the Local Government Act 1972

Members: Councillors Paul Waring (Chair), Barry Panter (Vice-Chair), Mark Holland, Sylvia Dymond, Sarah Pickup, Mike Stubbs and Bert Proctor

Members of the Council: If you identify any personal training/development requirements from any of the items included in this agenda or through issues raised during the meeting, please bring them to the attention of the Democratic Services Officer at the close of the meeting.

Meeting Quorums :- 16+= 5 Members; 10-15=4 Members; 5-9=3 Members; 5 or less = 2 Members.

SUBSTITUTE MEMBER SCHEME (Appendix 9, Section 4 of Constitution)

The Constitution provides for the appointment of Substitute members to attend Committees. The named Substitutes for this meeting are listed below:-

Substitute Members:	Graham Hutton	Kyle Robinson
	Andrew Parker	Gillian Williams
	Gillian Burnett	Kenneth Owen

If you are unable to attend this meeting and wish to appoint a Substitute to attend in your place you need to:

- Identify a Substitute member from the list above who is able to attend on your behalf
- Notify the Chairman of the Committee (at least 24 hours before the meeting is due to take place) NB Only 2 Substitutes per political group are allowed for each meeting and your Chairman will advise you on whether that number has been reached

Officers will be in attendance prior to the meeting for informal discussions on agenda items.

NOTE: THERE ARE NO FIRE DRILLS PLANNED FOR THIS EVENING SO IF THE FIRE ALARM DOES SOUND, PLEASE LEAVE THE BUILDING IMMEDIATELY THROUGH THE FIRE EXIT DOORS.

ON EXITING THE BUILDING, PLEASE ASSEMBLE AT THE FRONT OF THE BUILDING BY THE STATUE OF QUEEN VICTORIA. DO NOT RE-ENTER THE BUILDING UNTIL ADVISED TO DO SO.